



## Designation of Neighbourhood Area

Please note that the information provided on this form will be published on the Cotswold District Council's website. If you require clarification, please contact [neighbourhood.planning@cotswold.gov.uk](mailto:neighbourhood.planning@cotswold.gov.uk)

### 1. Name of proposed Neighbourhood Area

Cirencester

### 2. Parish Clerk details

Title	Mr
First Name	Andrew
Last name	Tubb
Address 1	Bingham House
Address 2	Dyer Street
Address 3	
Address 4	
Town	Cirencester
County	Gloucestershire
Postcode	GL7 2PP
E-mail	<a href="mailto:andrew@cirencester.gov.uk">andrew@cirencester.gov.uk</a>
Telephone	01285 655646

### 3. Single Point of Contact

– if different from the Clerk

Title	
First Name	
Last name	
Address 1	
Address 2	
Address 3	
Address 4	
Town	
County	
Postcode	
E-mail	
Telephone	

*We expect all official correspondence to be routed through a Single Point of Contact, to prevent misunderstandings over whether any interactions with the Council are official or personal.*

### 3. Relevant body

**Please confirm that you are a relevant body to undertake neighbourhood planning in your area.**

Cirencester Town Council is the relevant body to undertake neighbourhood planning in the area proposed to be designated.

*In accordance with section 61G of the 1990 Town and Country Planning Act and Section 5C of the 2012 Neighbourhood Planning (General) Regulations 2012, only a town or parish council is able to act as the lead body for neighbourhood planning within Cotswold District. Where a proposed area includes part or whole of a neighbouring parish or parishes, the parish council can only act as lead for the neighbourhood area where the neighbouring parish council(s) have given their consent.*

**If your proposal includes part or whole of a neighbouring parish or parishes, please list below, and supply signed confirmation of their consent.**

This proposal does not include part or whole of a neighbouring parish/parishes.

**4. Intention of neighbourhood area**

**Neighbourhood Development Plan**

**Neighbourhood Development Order**

**Community Right to Build Order**

*This section is a statement of intent only, and does not restrict you from developing a plan or order at a later date. However, it will be easier for the Council to determine how it can best assist you if you are able to give an indication of intent at this stage.*

**5. Proposed area**

**5.1 Please indicate below, and attach a map showing the extent of the area**

**Whole parish boundary**

**Part of parish**

**Joint with neighbouring parish(es)**

**6. Please complete the following to enable us to publicise your proposal appropriately.**

*The boxes below will automatically expand as you type or paste in text.*

**6.1 (i) Please provide a short statement, setting out the background to your submission: how this proposal has come about, and what it is trying to achieve.**

**(ii) Please provide an explanation of why you have chosen to develop a Neighbourhood Plan, Neighbourhood Development Order or Community Right to Build.**

*Note: This information will help us publicise your proposal, and respond to enquiries from the wider community about your intentions.*

As part of Cirencester Town Council's response to the emerging Local Plan Reg. 18 consultation, it was stated that the Town Council may produce a Neighbourhood Plan once the Local Plan was adopted.

When the date for adoption of the Local Plan was known the Town Council arranged a Special Meeting which was held on 26th July 2018. At this meeting it was resolved to lead on preparing a neighbourhood plan; subsequently, at a meeting of the Council held on 11th September 2018, it was resolved to apply to Cotswold District Council to designate the 'whole parish area' for the purpose of preparing an NDP for Cirencester.

The Neighbourhood Development Plan will add detail and complement Local Plan policies relating to Cirencester and introduce new policy on that which the Local Plan is silent; for example, there are no specific policies on out-of-centre retail and no specific design policy for Cirencester. Also, there are no specific policies on Cirencester's community infrastructure, cultural offer, cycle routes or play areas and, perhaps most importantly, the proposed masterplan covers only a small part of the town centre.

We believe that this builds a strong case for preparing an NDP and would deliver important strategic and policy-making benefits in future-proofing the forward planning of Cirencester, taking into account the need to adapt to change in retail and the impact on the town of the proposed Chesterton development.

**6.2 (i) Please provide a short statement on why the boundary described by this submission and the accompanying map is appropriate.**

**(ii) What has informed and been taken into account in reaching a decision on the proposed boundary?**

*Note: Please consider whether existing parish boundaries are appropriate for a Neighbourhood Plan, given the location of key facilities and possible development sites. Have you discussed your plans with neighbouring parishes?*

The purpose of preparing an NDP based on a whole parish area i.e. the whole town boundary, is to build on the recent work of the Town Council in publishing a Planning Concept Statement and Planning Policy Statement for Cirencester.

It is also integral to the joint work being undertaken between the Town Council and Cotswold District Council relating to the town centre masterplan and fundamentally needs to incorporate and take account of the strategic development site at Chesterton.

**6.3 Please provide a short statement on how your proposal will fit with any other plans prepared by your community.**

*Note: Is your intention to replace or supplement existing plans such as Community or parish plans, village design statements etc?*

The NDP is a natural next step and connects in an integral way with other plans prepared for and on behalf of the community, for example 'Our Future Cirencester' Community Plan, the Cirencester Planning Concept Statement, the Town Centre Public Realm Design Code, Green Spaces Strategy and Cirencester Planning Policy Statement.

The NDP process will be informed by these community-led plans and complement the Local Plan; helping to shape the future of Cirencester and add weight within the planning regulatory framework.

**Informative:**

*While Neighbourhood Planning is designed to empower communities, and to enable them to develop policies and proposals they deem locally appropriate, Neighbourhood Plans need to be in general conformity with the Local Plan and national planning guidance.*

## 7 Declaration

I hereby apply to designate a neighbourhood area as described on this form, the accompanying map, and any supplementary documentation I have supplied.

Andrew Tubb  
Chief Executive Officer

Date:05/10/18

### Please return this form to:

Joseph Walker  
Community Partnerships Officer  
Cotswold District Council  
Trinity Road  
Cirencester,  
Glos.  
GL7 1PX

Email: [neighbourhood.planning@cotswold.gov.uk](mailto:neighbourhood.planning@cotswold.gov.uk)

Telephone: 01285 623146