



Have your say in our Local Plan Regulation 19 consultation

This guidance explains how to use our online consultation platform to share your views.

Accessing the consultation

1. The consultation is available on our online consultation platform: [Local Plan Regulation 19 Consultation](#).

When you open the link, you will see the consultation homepage shown below.

Before submitting your response, please read this guidance in full.

We also recommend visiting [Cotswold District Council Local Plan](#) to:

- Read the Local Plan in full
- View frequently asked questions (FAQs)
- Access supporting evidence and background documents



Have your say in our Local Plan Regulation 19 consultation

The Regulation 19 consultation period is your last chance to have your say before we submit the Publication Local Plan to the Secretary of State for examination.

The purpose of this consultation is to gain your feedback on the soundness and legal compliance of our Local Plan.

To complete the survey, please click 'Take survey' at the bottom of this page. You will then be asked to complete a series of questions, including whether you think the plan is sound/unsound.

Please note: each survey entry should comment on **one aspect** of the plan. **If you wish to comment on more than one aspect of the Local Plan, you will need to submit a separate survey - you can refresh the page to do this.**

[Evidence documents](#)

[View Local Plan](#)

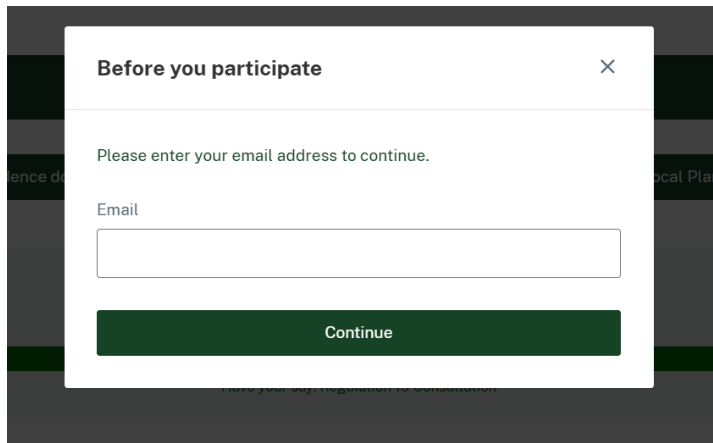
Phases

Start the survey

2. Scroll down the consultation page and select the **'Take the survey'** button to begin your response.

3. Sign in or create an account

If you are not already signed in, you will be prompted to sign in or create an account. You will need to provide an email address and follow the on-screen instructions to access the survey form.

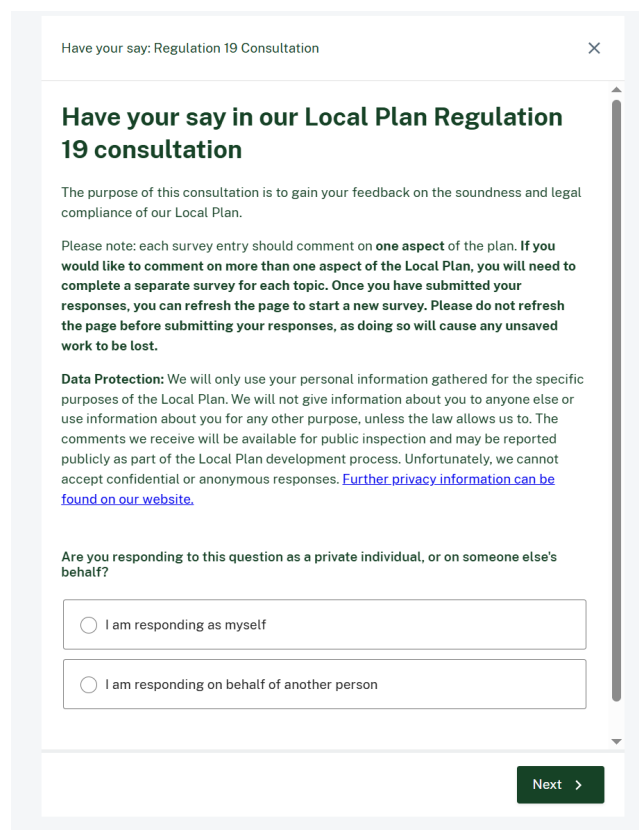
A screenshot of a web application showing a modal dialog box titled "Before you participate" with a close button (X) in the top right corner. The dialog contains the text "Please enter your email address to continue." followed by a label "Email" and a text input field. Below the input field is a green button labeled "Continue". The background is a blurred view of the survey interface.

4. Complete all relevant survey questions.

- a. Tell us who you are responding on behalf of.

You must confirm whether you are responding:

- As an individual (on your own behalf); or
- On behalf of another person, organisation or group.

A screenshot of a web application showing a survey form titled "Have your say in our Local Plan Regulation 19 consultation" with a close button (X) in the top right corner. The form contains the following text: "The purpose of this consultation is to gain your feedback on the soundness and legal compliance of our Local Plan." followed by a note: "Please note: each survey entry should comment on **one aspect** of the plan. If you would like to comment on more than one aspect of the Local Plan, you will need to complete a separate survey for each topic. Once you have submitted your responses, you can refresh the page to start a new survey. Please do not refresh the page before submitting your responses, as doing so will cause any unsaved work to be lost." Below this is a "Data Protection" section: "Data Protection: We will only use your personal information gathered for the specific purposes of the Local Plan. We will not give information about you to anyone else or use information about you for any other purpose, unless the law allows us to. The comments we receive will be available for public inspection and may be reported publicly as part of the Local Plan development process. Unfortunately, we cannot accept confidential or anonymous responses. [Further privacy information can be found on our website.](#)" At the bottom, there is a question: "Are you responding to this question as a private individual, or on someone else's behalf?" with two radio button options: "I am responding as myself" and "I am responding on behalf of another person". A green "Next >" button is located at the bottom right of the form.

b. You must identify the specific part of the Local Plan that your comment relates to. Please provide:

- The chapter, map, policy or appendix reference; and
- The page number where it appears.

Important: Each survey response can relate to only one aspect of the Local Plan. If you would like to comment on more than one chapter, policy, map or appendix, you will need to submit a separate survey response for each topic.

After submitting a response, you can refresh the page to start a new survey. Do not refresh the page before submitting, as any unsaved responses will be lost.

Have your say: Regulation 19 Consultation

To which part of the Local Plan does your comment relate?

Please provide the chapter, map, policy number or appendix and the page number on which it is located.

Do you consider the Local Plan is legally compliant and sound?

If you would like to comment on more than one aspect of the Local Plan, you will need to complete a separate survey for each topic. Once you have submitted your responses, you can refresh the page to start a new survey. Please do not refresh the page before submitting your responses, as doing so will cause any unsaved work to be lost.

☐ Yes

☐ No

< Previous

Next >

- c. You must now give details of why you consider the Local Plan is/is not legally compliant or sound.

The screenshot shows a web form titled "Have your say: Regulation 19 Consultation" with a close button (X) in the top right corner. The main text area contains the following instructions: "Please give details of why you consider the Local Plan is/is not legally compliant or sound. (optional)" and "If you would like to comment on more than one aspect of the Local Plan, you will need to complete a separate survey for each topic. Once you have submitted your responses, you can refresh the page to start a new survey. Please do not refresh the page before submitting your responses, as doing so will cause any unsaved work to be lost." Below the text is a large, empty rectangular text box with a small icon in the bottom right corner. At the bottom of the form, there are two buttons: a light blue button labeled "< Previous" and a dark green button labeled "Next >".

- d. You will then be asked to set out the modification(s) you consider necessary to make the Local Plan legally compliant and sound, in respect of any legal compliance or soundness matters you have identified.

You will also be asked to confirm if you consider it necessary to participate in examination hearing session(s).

Have your say: Regulation 19 Consultation

Please set out the modification(s) you consider necessary to make the Local Plan legally compliant and sound, in respect of any legal compliance or soundness matters you have identified. (optional)

Please note, in your representation you should provide succinctly all the evidence and information necessary to support your representation and your suggested modification(s). You should not assume that you will have a further opportunity to make submissions. **After this stage, further submissions may only be made if invited by the Inspector, based on the matters and issues they identify for examination.**

If your representation is seeking a modification to the plan, do you consider it necessary to participate in examination hearing session(s)? (optional)

☐ Yes

☐ No

If you wish to participate in the hearing session(s), please outline why you consider this to be necessary (optional)

< Previous

Submit >

- e. You may now submit the form. Remember: if you would like to comment on more than one aspect of the Local Plan, you will need to complete a separate survey for each topic. Once you have submitted your responses, you can refresh the page to start a new survey. Please do not refresh the page before submitting your responses, as doing so will cause any unsaved work to be lost.