



Single occupier discount review

Please fill in this form to **review this discount** and send it to:

Local Taxation Service
Cotswold District Council
Trinity Road
Cirencester
Gloucestershire
GL7 1PX

Date:

Council tax bill number:

Property address

The Council are required to review their records for cases where a discount has been awarded in respect of Council Tax.

You are currently in receipt of a discount at the above dwelling because you have told us there is only one adult resident at the dwelling.

Even if you receive full benefit you are required to complete this form

Details of applicant	
Full name	
Contact telephone number	
Email address	

Number of people, ages 18 or over (including yourself), currently living in the property

Please provide the following information for all residents aged 18 or over (including yourself)

Full name	Relation to you	Date moved in
	Self	

Please provide the following information for any resident of the property currently aged 16/17

Full name	Relation to you	Date of birth

Declaration

I accept it is **my** responsibility to let the Local Taxation Service at Cotswold District Council know within 21 days, of **all** changes that may affect the Council Tax, even if a further discount or exemption is applicable.

The information given on this form is correct, to the best of my knowledge. Providing false information may lead to prosecution under the Fraud Act 2006.

Your signature..... Date.....

The Council are the Data Controllers for the purposes of the Data Protection Legislation

We will only use your personal information in accordance with the Legislation and for the purposes of Revenues & Benefits. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.