

A guide on how to comment on the Preferred Options Consultation

your.cotswold.gov.uk

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Homes, landscape, livelihoods
- a legacy we build together.

There are two main tiles on the landing page.



Preferred Options Consultation

View the consultation document and provide your comments.

Click on this tile to open the consultation document. This is the main area to make your comments as explained below.



Evidence and Supporting Documents

View and comment on the various evidence and supporting documents.

Click on this tile to view all the evidence and supporting documents. There is also a short form which allows you to submit comments on these documents.

HOW TO ADD A COMMENT

You can make comments in the main consultation document anywhere you see a yellow speech bubble . Click on the bubble to open the Comment pop-up (shown below).

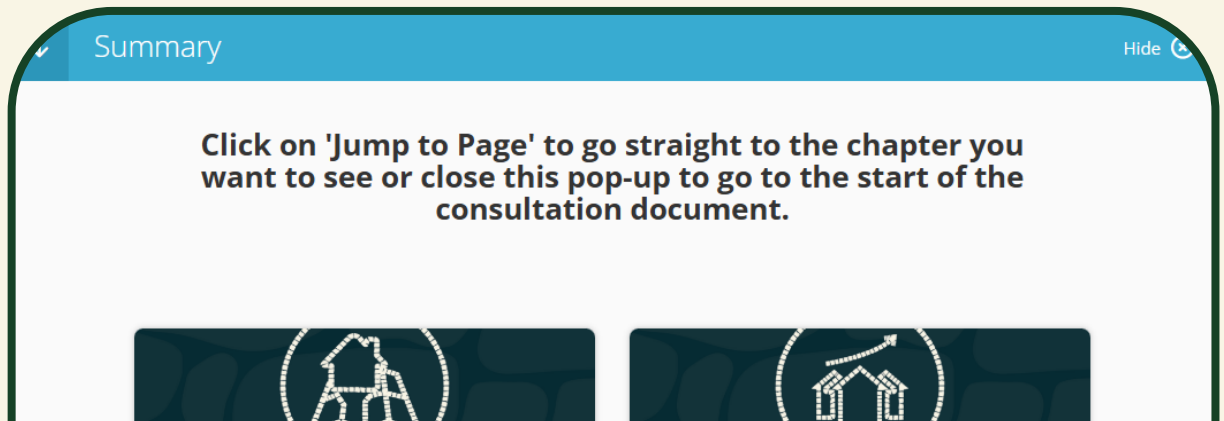
In the Comment pop-up, select the Comment Type, write your comments / thoughts in the 'Add comment' box and click on the 'Post Comment' button. If this is your first comment, you will also be asked to provide your name and email address.

You can hide the comment pop-up by clicking or close it (and cancel any unsubmitted comments) by clicking in the top right corner.

A screenshot of the 'Comments' pop-up form. It has a blue header with 'Comments', 'View all', and 'Cancel' with a close icon. Below the header, there is a 'Comment Type *' dropdown menu currently set to '- None -'. Underneath is an 'Add Comment *' text area. At the bottom, there are two buttons: 'Post Comment' and 'Cancel'. A label 'Comment pop-up' points to the form.

HOW TO NAVIGATE THE DOCUMENT

There are several ways to navigate the document. You can simply scroll down the document or jump straight to the chapter you would like to see by using the methods below.



When viewing the consultation document the first time, you will see the Summary pop-up (shown above) which allows you to jump straight to the chapter you would like to see. You can also hide this pop-up by clicking on  and view the Full Document from page 1.

Indicative Maps and Figures

High level indication of the location and amount of new development in tables (pages 20 and 21) and maps (pages 23 to 26).



You can switch between the Summary pop-up and the Full Document by clicking on the buttons which are always visible at the bottom of the page.

In the Full Document you can open the Table of Contents to jump straight to the chapter you would like to see. You can also view the document full screen  or download the document in PDF format .

