

## Request a food export certificate

Please fill in this form and pay to apply for a food export certificate. Please email your completed form to [ERS@cotswold.gov.uk](mailto:ERS@cotswold.gov.uk) or post it to: Food and Health and Safety, Cotswold District Council, Trinity Road, Cirencester, Gloucestershire, GL7 1PX

Details	Please complete in capital letters
Name and address of exporter:	
Date of application:	
Destination country:	
Customer's name and full address:	
Dispatch date: (minimum of 5 calendar days from application date)	
Means of transport:	Air <input type="radio"/> Ship <input type="radio"/> (tick as applicable)
Full description of food (please list foodstuff stating quantity, carton size, name, batch code): ..... ..... ..... .....	
Wording required for certificate ( as requested by customer or from information provided by the embassy of the destination country): ..... ..... .....	

Details	Please complete in capital letters
<p>I attach copies of commercial invoices or packing lists and confirm that I have paid:</p> <p><input type="radio"/> £70.00 for an initial certificate or</p> <p>To pay please ring Customer Services on tel: 01285 623000</p> <p>Cost Code: REG016</p> <p>Product Code: R9308B01-005 – Food Export Certificates</p> <p>Receipt No:</p>	
Signed:	
Full name:	
Position in company:	
Contact telephone number:	

The Food and Health and Safety Team will contact you within 5 working days of receipt of the application.

**Data Protection Statement** We will only use your personal information gathered for the purposes of food, health and safety business matters. We will not give information about you to anyone else or use information about you for any other purpose, unless the law allows us to. Further privacy information can be found on our website.