

Planning pre application advice request form

Once you have contacted us about your proposal and we have agreed to provide pre-application advice, you will need to fill in, sign and return the form below to the Planning team.

Please see [Pre-application advice and guidance](#) on the website to see the following:

- Cotswold District Council's pre-application advice scheme and terms and conditions
- details of the fees

Please return the form below with the fee and information about the existing site and the proposal such as:

- Full contact details, including telephone numbers and email addresses
- Location plan
- Sketch drawings of proposals
- Photographs of site
- Any known constraints to development
- Description of proposals
- Technical studies (if available), e.g. ecological or traffic impact assessments
- Agenda (if a meeting is to be held)

If you are not sure of the correct fee or the level of detail to provide, please call Customer Services on 01285 623000

Our ref:

Details	Please complete in capital letters
Name	
Address and postcode	
Home telephone number: Mobile number:	
Email address	
Address of site	
Development proposed	
Information submitted	
<p>I..... (please sign and print name) agree to the terms and conditions included in the Council's adopted scheme for the provision of pre-application advice. Furthermore, I accept that the advice given cannot be held binding on the Council when determining any application for development.</p> <p>Date:</p> <p>I enclose a cheque for £.....</p>	