

Complete the Correct 1App Form

Download the correct application form from our website or complete it on-line at www.planningportal.gov.uk.

When completing the form please ensure that the **Certificate of Ownership, Agricultural Holdings Certificate** and **Declaration** are signed and dated.

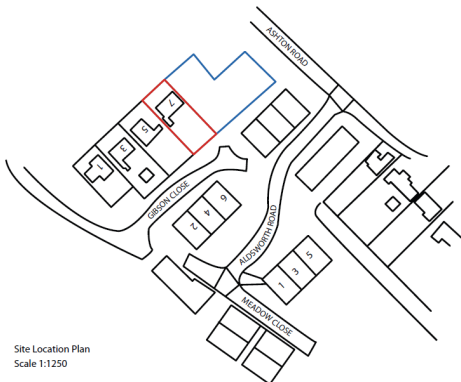
Download the relevant **Validation Checklist** which lists documents you may need to include.

Attach the relevant plans. Examples are shown below.

If you need assistance please contact the duty planner on 01285 623000 or by e-mail at planning@cotswold.gov.uk

Location Plan

Up-to-date Ordnance Survey based plan, at a scale of 1:1250 or 1:2500, with north marked, sufficient to locate the site. With a Red outline to application site and Blue outline to other land owned by the applicant.



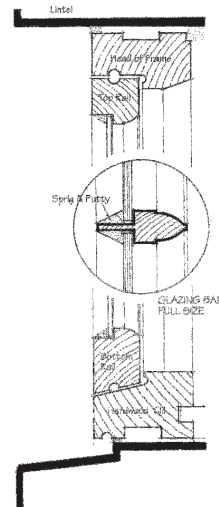
Site Location Plan
Scale 1:1250



COTSWOLD DISTRICT COUNCIL

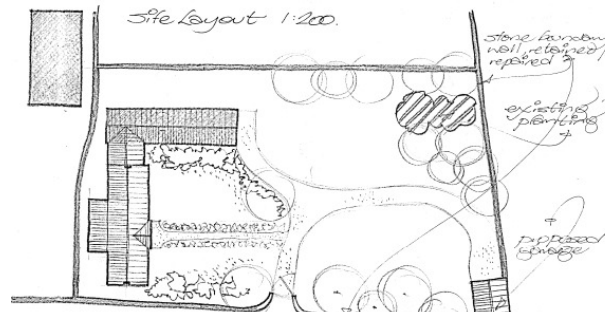
Details

These should be at a scale of 1:10, 1:5 or 1:1



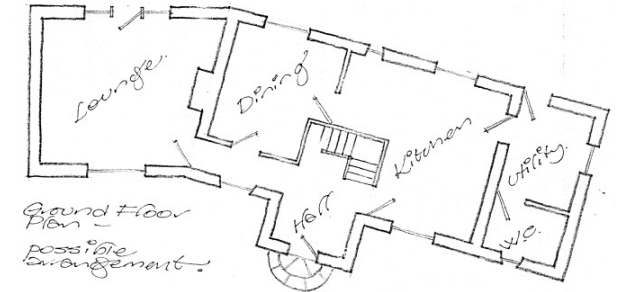
Site/Block Plan

The Site Plan should be based on an up-to-date map at scale 1:200 or 1:500



Floor Plans

These should be at a scale of 1:50 or 1:100



Elevations

These should show full elevations at a scale of 1:50 or 1:100



Send your completed application form, plans, supporting documents and fee to:

Development Control, Cotswold District Council, Trinity Road, Cirencester, Gloucestershire, GL7 1PX
Tel: 01285 623000