



## Planning pre application advice request form

Once you have contacted us about your proposal and we have agreed to provide pre-application advice, you will need to fill in, sign and return the form below to the Planning team.

Please see [Pre-application advice and guidance](#) on the website to see the following:

- Cotswold District Council's pre-application advice scheme and terms and conditions
- details of the fees

Please return the form below with the fee and information about the existing site and the proposal such as:

- Full contact details, including telephone numbers and email addresses
- Location plan
- Sketch drawings of proposals
- Photographs of site
- Any known constraints to development
- Description of proposals
- Technical studies (if available), e.g. ecological or traffic impact assessments
- Agenda (if a meeting is to be held)

If you are not sure of the correct fee or the level of detail to provide, please call Customer Services on 01285 623000

**Our ref:**

Details	Please complete in capital letters
Name	AGENT: VICKESH RATHOD (CARTER JONAS) APPLICANT: CLAIRE LOCKE - HEAD OF ENVIRONMENT AND COMMERCIAL SERVICES (COTSWOLD DISTRICT COUNCIL)
Address and postcode	
Home telephone number:	
Mobile number:	
Email address	
Address of site	OLD MEMORIAL HOSPITAL SHEEP STREET CAR PARK CIRENCESTER GLOUCESTERSHIRE GL7 1RQ
Development proposed	DEMOLITION OF OLD MEMORIAL HOSPITAL BUILDING AND CREATION OF ADDITIONAL CAR PARKING SPACES FOR SHEEP STREET CAR PARK
Information submitted	<ul style="list-style-type: none"> <li>- COVERING LETTER INCL. SITE PHOTOGRAPHS + PARKING SURVEYS</li> <li>- SITE LOCATION PLAN</li> <li>- INDICATIVE SITE LAYOUT PLAN</li> <li>- HISTORIC BUILDING RECORDING REPORT</li> <li>- SETTINGS ASSESSMENT</li> <li>- ARCHAEOLOGICAL DESK-BASED ASSESSMENT</li> </ul>

I..... (please sign and print name)

agree to the terms and conditions included in the Council's adopted scheme for the provision of pre-application advice. Furthermore, I accept that the advice given cannot be held binding on the Council when determining any application for development.

Date: 11/10/16

I enclose a cheque for £...654... (to be sent via internal transfer as set out in accompanying covering letter).  
(£545 + VAT)