

Cirencester Parking Demand Project Board

Meeting notes 25 February 2019

Please note these notes are available to the public except any sections shown in yellow which must remain confidential.

Attendees: Councillors: Cllr. Mark Harris, (Chairman), Cllr. Chris Hancock, Mark MacKenzie-Charrington, Tony Berry, Jenny Forde and Officers: Claire Locke, Bhavna Patel, Andy Dike, Carl Jones, Bob McNally and Helen Argo (note taker)

1 Apologies: Jenny Poole, Christine Cushway.

2 Notes of the Last meeting

The notes of the meeting held on 21 January were approved.

Any further matters arising will be addressed during the meeting.

3 OHM

The planning application will be going to committee on 13 March. There have been objections from the consultees, Historic England, War Memorial Trust and Conservation. Tree officer and Highways have no objections. Carter Jonas will attend committee. The contractor, Kier, has provided a high level costings and feasibility report - worst case scenario costings approximately **Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.** but Andy Dike is confident this figure will be less. It is anticipated that work will start in early May and completion in December. The area surrounding the building will be boarded up with minimum loss to car parking spaces during this period. The reconnection works to the cottages and pay machines have commenced. Cllr MacKenzie-Charrington questioned if we could save money by project managing the demolition ourselves instead of using Perfect Circle to oversee the contractor, Kier, but it was agreed that it could work out more costly.

4 Rugby Club

Cllr Harris received an email from **Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.** which he read out but it doesn't address the reasons for the additional charges. He will forward email to Legal officers to take up with Davy Law. The draft lease amendments have been agreed with Chester Masters and the Rugby Club. Once we have final sign off there will be a 6 week lag before the planning application is submitted due to the completion of surveys, reports etc.

A local consultation with neighbouring residents is planned for Wednesday 27 February, Mark Harris, Claire Locke, Jenny Forde and Mark MacKenzie Charrington to attend. Atkins (Transport Consultants) has produced a summary of its traffic survey which shows there could be a slight delay created by cars turning right into the car park. The traffic lights on the A417 are due to be upgraded

at some point in the future with a system that extends the 'green light' time in response to the peak demand traffic direction. *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* we will "champion a Traffic Regulation Order (TRO) for the Whiteway but we cannot control it". A TRO is not required for the planning application.

5 Waterloo

Soil inspection may commence on 11 March, subject to final sign-off by Secretary of State; planning consultants are chasing this up. It will be conducted over 6 days – three days one week and three the following week.

Historic England has said it doesn't fully understand the archaeology and waterlogged deposits beneath the Waterloo. HE has indicated it will refuse consent if the soil inspections uncover problems. They have offered a Pre App Service which will cost between *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* - it was considered advisable and would be money well spent.

It was recommended that we carry out a Geophysical survey to help direct further archaeological exploration to establish what is under the surface of the car park – cost *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* and can be carried out overnight.

Contractor Evaluation

The Board was ill-informed by RIBA regarding its two stage architects' competition for the cladding of the new car park as it falls below the £108,000 services threshold. Via the procurement framework providers, Scape, officers met with three developers: *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* Willmott Dixon and *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* to establish their experience of running such a competition Willmott Dixon to be appointed as our preferred contractor.

3D Massing views

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6 Any other updates

Claire Locke came up with three possible schemes:

1. Remove the charging on Sundays in the Brewery car park *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* loss in revenue.

2. 'Free after three' scheme introduced to all car parks we own on Saturdays (excluding The Chippings, Tetbury and the car parks in Chipping Campden) - *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* loss in revenue.

3. Offer the large towns 6 free parking days per year for events such as Christmas lights turn on. This, assuming they don't all opt for 6 Christmas shopping days, would result in *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.* loss in revenue.

A further suggestion was "more after 4" meaning more free parking in other car parks after 4pm.

It was suggested we promote the "En Route Parking" company– they offer alternative parking spaces if you want to leave your car on route to a destination and share with someone for the rest of the journey E.g. in a public house car park

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7 Project Risks

Carl updated the log.

8 Communications

Bob to send out a press release regarding the limited access to the Brewery car park on 3/10/17 March due to the resurfacing of Ashcroft Road.

Bob to add a link to "Enroute Parking" on our parking web page.

8 Date of the next meeting: Monday 25 March 2019 2pm Committee Rooms