



## Thursday 2 May 2019

### Nomination Paper Pack

This pack contains the following:

- (CL) Candidate Checklist
- (1a) Nomination Paper - **Must be delivered by hand**
- (1b) Home address form - **Must be delivered by hand**
- (1c) Candidate's Consent to Nomination, including provisions regarding candidacy contained in the Local Government Acts 1972 and the Localism Act 2011 - **Must be delivered by hand**
- (2) Political Party Certificate of Authorisation (*party candidates only*)
- (3) Request for Party Emblem (*party candidates only*)
- (4) Contact details
- (5) Request for Register of Electors
- (6) Request for Absent Voters' List
- (7) Notice of Withdrawal
- (8) Election Timetable

**Please note that the deadlines identified in this pack are statutory and cannot be changed. Also, please ensure that where signatures are required, you submit the original signed version of each completed paper, as documents without original signatures cannot be accepted** (N.B. this does not apply to the request forms relating to the Register of Electors and Absent Voters' Lists).

Further information and guidance for prospective candidates can be found on the Electoral Commission's website at [www.electoralcommission.org.uk](http://www.electoralcommission.org.uk) (the Cotswold District Council Elections Team can supply paper copies of this guidance on request).

To be a candidate at the election, your completed nomination paper (Form 1(a)), home address form (Form 1(b)) and consent to nomination (Form 1(c)) must be delivered **by hand** to the Returning Officer at the Council Offices, Trinity Road, Cirencester, Glos, GL7 1PX **by 4 pm on Wednesday 3 April 2019**.

If you are standing on behalf of a political party, you must also complete and return the political party certificate of authorisation (Form 2). If you would like to use your party's registered emblem on the ballot paper, you must also complete and return the request for party emblem (Form 3). These forms must be delivered **either by hand or by post** to the Returning Officer at the Council Offices, Trinity Road, Cirencester, Glos, GL7 1PX **by 4 pm on Wednesday 3 April 2019**.

There is no provision for the appointment of election agents at parish/town council elections.

Where possible, the Elections Team will communicate with candidates by e-mail. If you are happy to receive election communications by e-mail, please provide an e-mail address. It would also be helpful if you could provide a phone number, in case the Elections Team need to contact you urgently. Please use Form 4 for this purpose.

If you would like to receive a copy of the Register of Electors for the Parish Ward, and/or the relevant Absent Voters' List, please complete and return Forms 5 and/or 6. You can request these documents at any time after your nomination and forms may be hand delivered, posted, faxed or sent as scanned attachments by e-mail.

If, having submitted a nomination, you wish to withdraw your candidature, you must deliver a signed notice to such effect, attested by one witness, **by hand** to the Returning Officer at the Council Offices, Trinity Road, Cirencester, Glos, GL7 1PX **by 4 pm on Wednesday 3 April 2019**. Form 7 can be used for this purpose.

You may ask someone else to deliver any or all of the papers on your behalf but, ultimately, it is your responsibility to ensure that all relevant forms are delivered in the correct manner and on time. Where a document is required to be delivered by hand, this can include delivery by a courier.

The Returning Officer and the Elections Team will be available to accept nomination papers between the hours of 9 am and 5 pm on any working day (excluding bank holidays) from Tuesday 19 March until Tuesday 2 April and from 9 am until 4 pm on Wednesday 3 April 2019.

If possible, please submit your nomination a few days before the closing date. To ensure your nomination is valid, the Elections Team can check the details informally before accepting your papers. If you wish to take advantage of this service and/or would like to make an appointment to deliver your papers, please contact the Elections Team.

The Returning Officer and the Elections Team may also assist you to complete a nomination paper. However, if you are not sure if you are able to stand, you should contact the Electoral Commission or seek your own legal advice.

If the election is contested, appointment forms for Polling Agents, Counting Agents, and Agents to attend the Opening of Postal Votes will be sent to candidates after the close of nominations.

Please contact the Elections Team if you need any other information or assistance.

**Telephone:** 01285 623002

**E-mail:** [elections@cotswold.gov.uk](mailto:elections@cotswold.gov.uk)

**Website:** [www.cotswold.gov.uk](http://www.cotswold.gov.uk)

### **Privacy Statement**

The Returning Officer will only use the information you give them for electoral purposes. They will look after personal information securely and will follow data protection legislation. They will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless they have to by law.

The lawful basis to collect this information is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

The Returning Officer is the Data Controller. For further information relating to the processing of personal data you should refer to our privacy notice which can be found at <https://www.cotswold.gov.uk/about-the-council/information-data/privacy-notice/electoral-services-privacy-notice/>

This checklist is designed to assist candidates standing for election to Parish and Town Councils in preparing to submit their nomination, and should be read alongside the Electoral Commission's Guidance for candidates: <https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales>

Task	Tick
<b>Form 1a - Nomination form (all candidates)</b>	
Add your full name - surname in the first box and all other names in the second	
Optional - Use the commonly used name(s) box(es) if you are commonly known by a name other than your full name and want it to be used instead of your full name	
<b>Description - the description, if any, can only be:</b>	
(a) one certified as an authorised or registered description as mentioned in Rule 5 of Schedule 2 of the election rules, or	
(b) one which does not exceed six words in length, as mentioned in Rule 4 of Schedule 2 of the election rules.	
Any description given on the nomination paper will be included on the ballot paper.	
Subscribers - your proposer and seconder must sign and have their names printed. Use your copy of the electoral register to make sure the elector numbers of your subscribers are accurate	
<b>Submit your nomination paper by hand</b> (someone else can deliver the nomination paper on your behalf)	
<b>Form 1b - Candidate's home address form (all candidates)</b>	
Add your full name	
Add your home address in full	
Add your qualifying address, or qualifying addresses, and indicate which of the qualifications you've declared on your consent to nomination the address(es) relate to	
Add the full name and home address of the person attesting your home address form (which must be the same person as signs your consent to nomination form)	
Optional - if you do not want your home address printed on the ballot paper, complete part 2 of the form, giving the name of the relevant area or, where outside the UK, the country in which your home address is situated, and sign the form	
<b>Submit your home address form by hand</b> (your agent or someone else can deliver the home address form on your behalf)	
<b>Form 1c Candidate's consent to nomination (all candidates)</b>	
You must be a British, Commonwealth or other European Union Citizen and not require leave to enter or remain in the United Kingdom or have indefinite leave to remain. You must also be 18 years old or older on the date you sign this form.	
You must meet at least one of the listed qualifications (a, b, c or d), and mark the form to show which qualification applies. You should mark as many qualifications as apply.	
You must not sign the form if you are disqualified to stand. Make sure that you read the Electoral Commission guidance on standing for election as well as the legislation listed. If you are not sure if you are able to stand you should contact the Electoral Commission or, if necessary, take your own legal advice.	
Add your full date of birth	

Sign and date the document in the presence of another person (which must be the same person as the witness on your home address form). You must not sign the consent form earlier than one calendar month before the deadline for submitting your nomination papers.	
Get the other person to complete and sign the witness section	
<b>Submit your nomination by hand</b> (someone else can deliver the consent to nomination on your behalf)	
<b>NB: All 4 pages of the consent must be submitted</b> (i.e. including the pages of legislation extracts)	
<b>Form 2 - Certificate of authorisation (party candidates only)</b>	
Ensure the certificate contains the candidate's full name	
Check the certificate allows the registered party name or description given on the nomination paper to be used (or allows the candidate to choose to use the party name or any registered description)	
Ensure the certificate is issued by the party Nominating Officer (or someone that they have authorised to issue it on their behalf) and that it is the original copy signed by that person	
<b>Submit your certificate of authorisation by hand or by post</b> (someone else can deliver the certificate of authorisation on your behalf)	
<b>Form 3 - Request for party emblem (party candidates only)</b>	
Write the name or description of an emblem registered by the party and published on the Electoral Commission's website	
Ensure the request is made by the candidate	
<b>Submit your request for party emblem by hand or by post</b> (someone else can deliver the request for party emblem on your behalf)	
<b>Form 4 - Contact details</b>	
Where possible, the Elections Team will communicate with candidates by e-mail. If you are happy to receive election communications by e-mail, please provide an e-mail address on this form. It would also be helpful if you could provide a phone number in case the Elections Team need to contact you urgently.	

	<b>Date received</b>	<b>Time received</b>	<b>Initials</b>	<b>Date</b>
<i>office use only</i>				

**1a**

## Nomination Paper

### Election of Councillors

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

We, the undersigned, being local government electors for the said electoral area do hereby nominate the under-mentioned person as a candidate at the said election.

#### Candidate's Details

Surname		Mr/Mrs/Miss/ Ms/Dr/Other
Forename(s) in full		
Commonly used surname (if any)		
Commonly used forename(s) (if any)		
Description (if any) Use no more than six words		

	Signature	Print name	Electoral number	
			Polling district	Elector number
Proposer:				
Secunder:				

## Notes

1. The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Parishes and Communities) Rules 2006 (as amended).
2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.
3. Where a candidate commonly uses a name that is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.
4. However, the ballot paper will show the other name if the Returning Officer thinks that the use of the commonly used name:
  - (a) may be likely to mislead or confuse electors, or
  - (b) is obscene or offensive.
5. An elector may not:
  - (a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or
  - (b) subscribe a nomination paper for more than one ward in a parish divided into wards.
6. In this form 'elector':
  - (a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and
  - (b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.
7. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

**1b****Home Address Form****Election of Councillors**

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

**You must complete Part 1**

**Only complete Part 2 if you do not wish your home address to be made public.**

<b>Part 1: To be completed by all candidates in England</b>	
Full name of candidate	
Home address (in full)	
Qualifying address, or, where you have declared on your consent to nomination that you meet more than one qualification, your qualifying addresses. You must also state which of the qualifications your qualifying address or addresses relate to (a,b,c and/or d).	
Attestor's full name*	
Attestor's full home address*	
*The person attesting your home address form must be the same person as signs your consent to nomination	
End of Part 1	

If you are only completing Part 1, please now deliver this form with the nomination paper to the Returning Officer by no later than 4 pm on the last day to deliver nominations.

If you do not wish your home address to be included on the statement of persons nominated or ballot paper, complete Part 2 of this form (printed over the page).

**Part 2: To be completed in full only if you do not wish your home address to be made public**

If you request that your home address is not made public then your address **will not** appear on the statement of persons nominated or the ballot paper

If you choose not to make your home address public, the name of the relevant area in which your home address is situated (or country, if outside the UK) will appear on the statement of persons nominated and the ballot papers

Statement: I require my home address not to be made public

The relevant area * my home address is situated in:	(insert name of relevant area - see Note below)
---	---

Or

My home address is situated outside the UK. My home address is situated in:	(insert name of country)
---	--------------------------

Signature of candidate completing Part 2

Candidate's signature:	
------------------------	--

Date:	
-------	--

Deliver this form with the nomination paper to the **Returning Officer** by no later than **4 pm** on the last day to deliver nominations

**Note:**

\* The name of the "relevant area" in which your home address is situated (if your home address is in the UK):

**For home addresses in England:**

- if the address is within a district for which there is a district council, that district;
- if the address is within a county in which there are no districts with councils, that county;
- if the address is within a London borough, that London borough;
- if the address is within the City of London (including the Inner and Middle Temples), the City of London; and
- if the address is within the Isles of Scilly, the Isles of Scilly

**For home addresses in Wales:**

- if the address is within a county, that county;
- if the address is within a county borough, that county borough

**For home addresses in Scotland:**

- the local government area in which the address is situated

**For home addresses in Northern Ireland:**

- the local government district in which the address is situated



**1c****Consent to Nomination (page 1 of 4)****Election of Councillors**

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

I (name in full):	
-------------------	--

hereby consent to my nomination as a candidate for election as councillor for:	
--	--

I declare that on the day of my nomination, I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of a Member State of the European Union, who has attained the age of 18 years and that

\*a. I am registered as a local government elector for the area of the parish of \_\_\_\_\_; or

\*b. I have, during the whole of the 12 months preceding that day or those days occupied as owner or tenant land or other premises in the parish named above; or

\*c. my principal or only place of work during those 12 months has been in the parish named above; or

\*d. I have during the whole of those 12 months resided in that parish named above or within 4.8 kilometres of it.

I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972 or section 34 of the Localism Act 2011 (copies of which are printed overleaf).

Candidate's Date of birth:	Candidate's Signature:	Date of consent:

Witness: I confirm the above-mentioned candidate signed the declaration in my presence.

Witness (name in full):	
-------------------------	--

Witness's signature:	
----------------------	--

**Note: A candidate who is qualified by more than one qualification may complete any of those which may apply.**

**Local Government Act 1972****80. Disqualifications for election and holding office as member of local authority.**

(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –

- (a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or
- (b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or
- (c) [This has been removed and no longer applies]
- (d) has within five years before the day of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or
- (e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.

(2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of –

- (a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or
- (b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.

(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –

- (a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and
- (b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,

shall be disqualified for being elected or being a member of any of those London borough councils.

(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.

(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the conviction.

### **81. Exception to provisions of section 80**

(4) Section 80(2) and (3) above shall not operate so to disqualify –

- (a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council

### **Localism Act 2011**

Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election

#### **34 Offences**

- (1) A person commits an offence if, without reasonable excuse, the person—
  - (a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),
  - (b) participates in any discussion or vote in contravention of section 31(4), or
  - (c) takes any steps in contravention of section 31(8).
- (2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person—
  - (a) knows that the information is false or misleading, or
  - (b) is reckless as to whether the information is true and not misleading.
- (3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.
- (4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.
- (5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.
- (6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.

- (7) But no such proceedings may be brought more than three years -  
(a) after the commission of the offence, or  
(b) in the case of a continuous contravention, after the last date on which the offence was committed.
- (8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.
- (9) The Local Government Act 1972 is amended as follows.
- (10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after " 2000 " insert " or section 34 of the Localism Act 2011 ".
- (11) In section 87(1)(ee) (date of casual vacancies) -  
(a) after "2000" insert " or section 34 of the Localism Act 2011 or ", and  
(b) after "decision" insert " or order ".
- (12) The Greater London Authority Act 1999 is amended as follows.
- (13) In each of sections 7(b) and 14(b) (Authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert "(ia) under section 34 of the Localism Act 2011,".
- (14) In section 9(1)(f) (date of casual vacancies) -  
(a) before "or by virtue of" insert " or section 34 of the Localism Act 2011 ", and  
(b) after "that Act" insert " of 1998 or that section ".

## Political Party Certificate of Authorisation

### Election of Councillors

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

This certificate must accompany the nomination of a candidate standing on behalf of a registered political party. (Note: candidates standing on behalf of two or more parties require a certificate from each party and each must allow the same registered joint description to be used).

This certificate must be authorised by the registered Nominating Officer of the party or by a person authorised to sign on their behalf. This certificate authorises the candidate to use a specific registered description or the name of the party as registered with the Electoral Commission, or to use 'any registered description or the party name as registered with the Electoral Commission'.

The authorised party name or description can then be included by the candidate on the nomination form. It is this which will appear as their description on the ballot paper. Party names and registered descriptions are listed on the Electoral Commission's website ([www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)).

#### Details of candidate to be authorised and the allowed description/party name

I hereby certify that	
<b>The candidate</b> (name in full):	
<b>Is authorised to stand for:</b>	(Name of political party registered with the Electoral Commission)
The candidate may include the following registered description or party name in their nomination paper:	
Note: It is an offence to make a false declaration.	
Signature of party's registered Nominating Officer (or person authorised by the registered Nominating Officer):	
Name of person signing this form:	
Date:	

**This form must be delivered to the Returning Officer by no later than the close of nominations**

## Request for Party Emblem

### Election of Councillors

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

This form is for use by a candidate of a political party who is subject to a certificate of authorisation and who wishes to have a party emblem printed on the ballot paper next to their name.

Candidates standing on behalf of more than one political party and using a joint description may choose one emblem from one of the parties that they are standing for. Please indicate the name of the party and the emblem name in the 'Emblem to be used' box below.

**This form must be signed by the candidate.**

Candidate's request for use of an emblem	
Candidate name in full:	
I request that the ballot paper shall contain, against my name, the following registered emblem (please identify which emblem if the party has registered more than one):	
Emblem to be used (Please use name or description as on the <a href="#">Electoral Commission's website</a> ):	
Candidate's signature:	
Date:	

**This form is only effective if delivered for a candidate standing on behalf of a political party to the Returning Officer by no later than the close of nominations.**

## Election of Councillors

<b>Electoral Area</b>	
<b>Date of Election</b>	Thursday 2 May 2019

Where possible, the Elections Team will communicate with candidates by e-mail.

If you are happy to receive election communications by e-mail, please provide an e-mail address on this form.

It would also be helpful if you could provide a phone number in case the Elections Team need to contact you urgently.

Candidate's Name	
Candidate's email address	
Candidate's phone number	

*We will only use the information you give us on this form for electoral purposes. We will look after your personal information securely and we will follow data protection legislation. We will not give personal information about you, or any personal information you may provide on other people, to anyone else or another organisation unless we must by law. We will securely destroy this information after the close of the election process.*

*The lawful basis to collect the information in this form is that it is necessary for the performance of the above task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.*

*The Electoral Registration Officer is the Data Controller. You can find their contact details at [www.cotswold.gov.uk](http://www.cotswold.gov.uk)*

*For further information relating to the processing of personal data you should refer to our privacy notice which can be found at <https://www.cotswold.gov.uk/about-the-council/information-data/privacy-notice/electoral-services-privacy-notice/>*

I confirm that I have read and understood the privacy statement above	
Candidate's signature:	
Date:	

**5****Request for Register of Electors****Election of Councillors****Electoral Area****Date of Election**

Thursday 2 May 2019

Declaration of candidacy and confirmation of legal use of electoral register information

Name of Candidate

I declare that I am a candidate at the above named election. I will use my copy of the electoral register **for electoral purposes and checking the validity of donations only**.

I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes. I understand that any use other than for electoral or donation checking purposes is illegal, with a maximum fine of £5,000. My request is for the register as at the last date for notice of election and any revisions or notices of amendment while I am a candidate.

Candidate's signature:

**Details****Please indicate if you require the register in paper or data format and where it should be sent to:**

Paper format

Data format

**Please provide a delivery address/email :**

Delivery address/email:

This electoral register can only be supplied, at the earliest, on the last date allowed for the notice of election to be published.

**Return this form to the Elections Team, Cotswold District Council, Trinity Road, Cirencester, GL7 1PX**



## Request for Absent Voters' List

## Election of Councillors

Electoral Area

Date of Election

Thursday 2 May 2019

Declaration of candidacy and confirmation of legal use of absent vote list information

Name of Candidate

I declare that I am a candidate at the above named election. I will use my copy of the absent voters' list (postal and/or proxy voters' list) for **electoral purposes only**. I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes.  
I understand that any use other than electoral purposes is illegal, with a maximum fine of £5,000.

Candidate's signature:

## Details

Please indicate which lists you require (tick all that apply):

The current list of postal voters

The current list of proxy voters

The final list of postal voters

The final list of proxy voters

Please indicate the format you require the data in:

Paper format

Data format

Please provide a delivery address/email :

Delivery address/email:

This absent voters' list can only be supplied, at the earliest, on the last date allowed for the notice of election to be published.

**Return this form to the Elections Team, Cotswold District Council, Trinity Road, Cirencester, GL7 1PX**

**7****Withdrawal of Candidature****Election of Councillors**

Electoral Area

Date of Election

Thursday 2 May 2019

For use by a candidate nominated for election to the above Council, who subsequently wishes to withdraw their nomination. To be completed by the candidate, and delivered **by hand** to the Returning Officer at the place fixed for the delivery of nomination papers by the last date and time for delivery of nominations (i.e. **by 4 pm on Wednesday 3 April 2019**).

I (candidate's name)

of (address of candidate)

having been nominated, **withdraw** my nomination as a candidate for the above election.

**Section 1 – To be completed by the candidate in the presence of a witness**

Signature of candidate

Date

**Section 2 – To be completed by witness**

Signature of witness

Date

Name of witness (in BLOCK CAPITALS)

*For official use only*

*Received* \_\_\_\_\_ *(date)* \_\_\_\_\_ *(time)* \_\_\_\_\_

### Election of Councillors

**Date of Election**

Thursday 2 May 2019

Publication of Notice of Election	Monday 18 March 2019
Deadline for delivery of nominations	4 pm Wednesday 3 April 2019
Withdrawal of Candidate	4 pm Wednesday 3 April 2019
Publication of Statements of Persons Nominated	4 pm Thursday 4 April 2019
Briefing for candidates (contested elections only)	5 pm Monday 8 April 2019
Last Date for Registration	Friday 12 April 2019
Deadline for receipt of Postal Vote Applications	5 pm Monday 15 April 2019
Publication of Notice of Poll	Wednesday 24 April 2019
Deadline for receipt of Proxy Vote Applications	5 pm Wednesday 24 April 2019
Appointment of Polling and Counting Agents	Thursday 25 April 2019
First Day to Issue Replacement Lost Postal Ballot Papers	Friday 26 April 2019
Deadline for receipt of Emergency Proxy Vote Applications	5 pm Thursday 2 May 2019
Last Day to Issue Replacement Spoilt or Lost Postal Ballot Papers	5 pm Thursday 2 May 2019
Day of Poll	7 am to 10 pm Thursday 2 May 2019
Declaration of Candidates Expenses	Friday 31 May 2019

**NB:** Where no specific time is given, the deadline time is 12 midnight on the day in question.