

# Cirencester Parking Demand Project Board

## Meeting notes 22 January 2018

**Please note these notes are available to the public except any sections shown in yellow which must remain confidential.**

**Attendees:** Councillors: Cllr. Mark Harris, (Chairman), Cllr. Chris Hancock, Cllr. Mark MacKenzie-Charrington, Cllr. Jenny Forde, Officers: Claire Locke, Christine Cushway, Bob McNally, Bhavna Patel, Philippa Lowe, and Helen Argo (note taker)

**1 Apologies:** Christine Gore, Jenny Poole and Cllr Nick Parsons

**2 Notes of the Last meeting**

The notes of the meeting held on 4 December were approved.

Any matters arising will be addressed during the meeting.

**3 Rugby Club**

Progress has been made with the Rugby Club an exclusivity agreement has been signed and we are in a position to go public with it. Claire Locke asked to see the original press release and to pass it to the Rugby Club to get their approval before release. Have decided to call it a Formal Agreement for simplicity reasons.

Work needs to commence on the TRO on The Whiteway. Discussion with residents about what changes may be appropriate and their concerns.

Need to address:

- Traffic speed
- Safety of pulling out of driveways – clearer vision up and down the road
- Insufficient room for cars to pull in to pass
- Suggestion to reduce the parking to 4 hours to prevent people from parking on the road all day.

New parking in the Rugby Club will provide permit parking only – each space will be allocated to a permit holder. When the Waterloo closes all its permit holders will have to be relocated here.

Next step will be to start working on the planning application – Carter Jonas is currently looking at a proposal for planning.

Claire Locke said there is a report going to Corporate Management Team tomorrow asking for funding for a new role – project manager – a permanent position with the first 12 months working on parking issues both at West Oxfordshire and here at CDC.

Claire Locke to produce a Project plan for the Rugby Club and Waterloo car parks.

Bob McNally to do a “where are we now” update for the website – what’s the next stage and how are we getting there.

#### **4 Stripe/Waterloo**

Claire Locke contacted Hill Canon but had no response, she has been unable to identify any other companies who would be able to support with the design stage. As we have been unable to procure three quotes and has been given disposition to appoint Stripe. A conference call has been booked with Stripe to see how best to proceed. They will be asked to look at the architects brief before it is sent to the RIBA.

There has been some interest from local architects already but it was agreed that a press statement would be sent out to welcome them to send in their design recommendations also contact Parking News and Parking Matters for a wider distribution.

#### **5 OMH Staircase**

Christine Cushway reported that Cabinet has approved the relocation of the staircase to Limerick; Bob McNally is preparing a press release.

#### **6 Other Updates**

Cllr Jenny Forde reported a new column in the Standard by John Light who commented that there were always spaces available in the Waterloo car park but it needs better sign posting. Agreed to respond with a letter to the Standard (Bob to prepare). Also to look at changing the sign post to say ‘Town Centre Parking’ at the traffic light junction and to update the walking signs to and from the town. Claire has meeting with Jim Daniels from the County later this week and will see what can easily be changed.

#### **7 Comms**

Waitrose offer for staff to park at CDC at weekends – no response from Waitrose.

The idea of a short video which could be downloaded to YouTube as well as put on our parking page of the website introducing a new cartoon character to get across the message of where we are at. Bob to talk to Rachael Orchard as she did a similar short video for Publica. Possibly getting the primary schools involved by launching a competition to come up with a new character.

#### **8 AOB**

**On Street Parking review.** The Town Council and Nigel Adams both wrote to the County to ask for a new review. The response from Nigel Moore to the TC was that as we did not take up the recommendations of the last review if we want a new one we will have to fund half the costs of the previous one. Nigel Adams had a more positive response.

**Electrical Charging Points.** Claire Locke reported that she would like to add additional charging points in the district. In Tetbury and another one in Cirencester and possibly Moreton. One at the Council offices for staff and one at Ubico for their fleet vehicles. It was reported that the electric car charging industry has moved on rapidly since we installed the one at the Beeches Car Park. There is

a website called zap-map.com which shows all the charging points in the district and how efficient they are.

There are 11 identified charging points within the Cotswolds:

Hare and Hound Hotel, Westonbirt  
The Close Hotel, Tetbury  
Calcot Manor, Tetbury  
Premier Inn, Cirencester  
Beeches Car Park, Cirencester  
Barnsley House, Barnsley  
Co-op, Bourton on the Water x3  
Hotel Number 4, Fosseway  
Daylesford Farm, Daylesford  
Old Marketway Car Park, Moreton in Marsh  
Cotswold House Hotel, Chipping Campden

There was talk that a café with charging points is being planned near Bourton on the Water.

*Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.*

**Masterplan** – Agreed that we need to make it a priority. Have set up a meeting on Thursday 1 February, to identify a mission statement. Core representatives to include, Christine Gore, Bhavna Patel, Philippa Lowe, Claire Locke, Christine Cushway, Cllr Mark MacKenzie-Charrington, Cllr Mark Harris, Cllr Chris Hancock, Cllr Nick Parsons along with Nigel Robbins, Stuart Tarr and Andrew Tubb from Cirencester Town Council. Later to invite representatives from the County, Highways officers, blue light services, the Civic Society and Geoffrey Clifton Brown.

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## **9 Date of next meeting**

The date of the next meeting will be Monday 26 February 2pm in the **Committee Rooms**.