

# Cirencester Parking Demand Project Board

## Meeting notes 20 November 2017

**Please note these notes are available to the public except any sections shown in yellow which must remain confidential.**

**Attendees:** Councillors: Cllr. Mark Harris, (Chairman), Cllr. Chris Hancock, Cllr. Mark MacKenzie-Charrington, Cllr. Jenny Forde, Cllr. Nicholas Parsons, Officers: Claire Locke, Christine Cushway, Philippa Lowe, Bob McNally, Bhavna Patel, Christine Gore, Jenny Poole and Helen Argo (note taker)

**1 Apologies:** No apologies

**2 Notes of the Last meeting**

The notes of the meeting held on 16 October were approved.

Any matters arising will be addressed during the meeting.

**3 On Street Parking**

It was reported that Nigel Adams is writing to Gloucestershire Highways on behalf of the Parking Board requesting a new review of on-street parking within Cirencester.

**4**

Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

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Claire will obtain some additional quotations for specialist parking project management support.

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**7 Communications**

An update has been printed in Cotswold News on the work of the Parking Board.

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There will be a parking concession for turning on the lights on Saturday 2 December. It was agreed there will be no free parking on the Saturdays before Christmas.

**8 A presentation by Cambridge City Council followed.**

Sean Cleary, Commercial Operations Manager and James Elms, Head of Commercial Services informed the Board of the car parks that have been regenerated and redesigned within Cambridge. The council own 85-90% of all the parking within Cambridge and generate £11 million from charges, with £3million of surplus general fund.

Cambridge used Stripe Consulting for their most recent project and was happy with the way the project went, it was built within budget and on time. They stressed we needed a good communications strategy ensuring the public are made aware of forth coming changes in advance and for how long the disruption would last.

## **9 Date of next meeting**

The proposed new date of the next meeting will be Monday 4 December 4pm in the Committee Rooms.