

Cirencester Parking Demand Project Board

Meeting notes 24 July 2017

Please note these notes are available to the public except any sections shown in yellow which must remain confidential.

Attendees: Councillors: Cllr. Mark Harris, (Chairman), Cllr. Chris Hancock, Cllr. Jenny Forde,
Officers: Claire Locke, Christine Cushway, Philippa Lowe, Bob McNally and Helen Argo (note taker)

1 Apologies: Cllr. Nicholas Parsons, Cllr. Mark MacKenzie-Charrington, Christine Gore.

2 Notes of the Last meeting

The notes of the meeting held on 19 June 2017 were approved. Bob McNally asked for his name to be replaced with the Board regarding Signage for Car Parks.

Any matters arising will be addressed during the meeting

3 Procurement of Architect for Waterloo Car Park

Prior to the meeting Christine Cushway distributed a proposal to all Board members with 3 options - after considering each option it was agreed to go down the 2 stage route with the support of the RIBA. Board are keen to have a design competition so that we can ensure the selected architect will come up with suitable designs. Board accepted that the Council does not have the experience or resources to run this two stage OJEU procurement and doing so would expose us to risk of challenge. Therefore if we wish to have this procurement option we need to employ RIBA to oversee it. The cost would be just under £60,000 for this which was not budgeted for when the funding was originally sought for preparing a planning application.

Philippa suggested the Board involves the support of a planning officer trained in urban planning as part of the decision determining panel.

4.

Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

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6 Communications

The consultation was well received and there were many positive comments and some of the negative ones offered constructive alternative solutions. The information boards went down well

and it was suggested they are placed in the foyer of the next Chamber of Commerce meeting. Cllr Mark Harris to arrange.

The press releases and adverts for the consultation were well received.

7 Date of next meeting

The next meeting will be on **Monday 18 September at 3pm**. Ermin Room.

Some of the times of the forthcoming meetings and rooms have been changed to:

16 October 2pm Ermin Room

20 November 2pm Ermin Room

18 December 3pm Committee Rooms

22 January 3pm Committee Rooms

The Parking Board meeting was followed by a Stakeholders Meeting and a presentation by Claire Locke and Cllr Harris.