

# Cirencester Parking Demand Project Board

## Meeting notes 19 June 2017

**Please note these notes are available to the public except any sections shown in yellow which must remain confidential.**

**Attendees:** Councillors: Cllr. Mark Harris, (Chairman), Cllr. Chris Hancock, Cllr. Mark MacKenzie-Charrington, Cllr. Jenny Forde, Officers: Claire Locke, Christine Cushway, Bob McNally and Helen Argo (note taker)

**1 Apologies:** Cllr. Nicholas Parsons, Christine Gore, Philippa Lowe

**2 Notes of the Last meeting**

The notes of the meeting held on 22 May 2017 were approved.

Any matters arising will be addressed during the meeting

**3 Signage for Car Parks**

Bob McNally reported that the Parking Team has arranged with the print room to replace the banners at the Forum Car Park similar to the more rigid ones at the Brewery car park. The Parking Team has arranged for 6 additional free standing signs which will be placed beside the ticket machines at both car parks and has a quote for plastic coated signs which can be attached to the railings of the Forum car park. They will visit the car park and see how many are needed.

Claire Locke said she visited Salisbury recently the banners outside the car parks offer free parking on Sundays and Bank Holidays in addition to after 3, agreed to look into how much revenue would be lost if we followed suit.

Banners on lampposts would require planning permission.

**4 Public Engagement**

A public engagement meeting has been arranged for Tuesday 27<sup>th</sup> June from 15:30 – 18:30 at the Bingham Gallery with in Cirencester Town Council building in Dyer Street.

The meeting is open to anyone and everyone. A press release and advert was placed in the Standard last week however it was noted that the wrong address was put on the advert. Bob McNally quickly amended the website and wrote a new press release and a new advert has been put in the paper for this week.

A further press release will go out a couple of days before the event.

The posters have been finished and Bob envisages they will be displayed on the Forward Planning boards mounted on tables in the Bingham Gallery.

Action: HA to contact Bingham Hall and ask for a poster to be put on the door to redirect anybody.

5.

***Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.***

## 6 Updates

### Waterloo development

The Board want to be able to compare and consult on the Architect designs. They have asked for outline designs as part of the bid. A shortlist will be put to public consultation.

Action: CC and CL to speak to procurement and check how we procure on this basis.

Feedback on architect spec:

- Some headings under key principles
- Add how we want people to feel ie “people are surprised how good it is”
- Remove number of EVCPs
- Para before Project budget – add technology changes and future use of structure ie if declining car use

Topographical survey – TEP have appointed consultant and should be carried out in next month. The car park will be closed on a Sunday – have checked if there are any events using the car park and we will have to advertise the temporary closure.

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### Old Memorial Hospital

Christine Cushway is meeting someone tomorrow regarding the removal of the OMH staircase. Will check with Nigel Adams regarding decision process.

### Stakeholders

Stakeholders group needs to be arranged and invited to the Waterloo meeting.

## 7 Any other business

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Meetings to be rescheduled to 3pm on Mondays to allow for Cllr Nick Parsons to attend.

## **8 Date of next meeting**

The next meeting will be on **Monday 24 July at 3pm** followed by a Stakeholder consultation at 4:30pm in the Committee Rooms.

Forthcoming dates for the rest of the year have been pencilled in for :

3pm Committee Rooms

21 August

18 September – **ERMIN ROOM**

23 October

20 November

18 December

22 January 2018

19 February 2018

19 March 2018

16 April 2018

21 May 2018