

## **Cirencester Parking Demand Project Board**

### **Meeting notes 6 December 2016**

***Please note these notes are available to the public except any sections shown in yellow which must remain confidential.***

**Attendees:** Councillors: Chris Hancock (Chairman) and Mark MacKenzie-Charrington  
Officers: Christine Gore, Christine Cushway, Philippa Lowe, Bob McNally and Helen Argo (note taker)

**1. Apologies:** Cllrs: Mark Harris, Nicholas Parsons and Jenny Forde, Bhavna Patel and Claire Locke

### **2. Notes of last meeting**

The notes of the meeting held on 11 November were approved.

Matters arising from the notes:

Philippa to chase James Brain to pass any work the planners may have done on historic growth to Atkins.

Atkins report due today and will be passed on to Helen Donnelly to provide evidence that the Chesterton Development should contribute to additional future parking facilities.

### **3. Chesterton**

Helen Donnelly will set up a meeting with Savills after we have corporately decided what CDC wants in terms of S106 contributions. Philippa said that we need to identify definite projects for contributions otherwise if the money is not used within the five year timeframe we are in danger of losing it. Planning is in the process of drawing up a list of priorities for Section 106. Christine Gore said it needed to be run pass informal cabinet first. The Atkins Report will provide evidence for parking spaces.

### **4. Christmas Shuttle Bus**

Following the suggestion that a shuttle bus be provided for Christmas, this option was explored but most areas in Cirencester were found to have good bus services with The Beeches having the most infrequent bus service in the town with two buses in the morning and two in the evening. We have £6,000 in the pot so can consider how bus services could be supported.

## 5. Portfolio Decision

- Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

There is almost £12,000 in the pot from people who have brought tickets on the days and times when they don't need to.

## 6. Public Transport

There are concerns regarding the bus stop opposite the Forum car park entrance. Complaints should be redirected to Andrew Tubb at the Town Council. The bus stop has been displaced from the Market Place to South Way opposite the entrance to the Forum car park which is causing traffic problems. There is money due from S106s which could be used to put up a temporary bus shelter and/or design the road layout to provide a lay by for the buses.

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If a temporary bus shelter was provided in South Way it could then be moved at a later date to Watermoor Road outside the tennis courts at St Michaels Park where a bus shelter has planning permission.

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It was agreed that we need a masterplan for this area and we should engage with a person from County to help with short term advice.

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Plans are being explored for the Old Station Site to become a railway museum for Brunel.

The drop off for National Express coaches needs to be looked at as the coaches have to circulate town in order to leave Cirencester. We need an easy pick up/drop off point.

Day trip coaches also need a safe drop off point and an area where they can park up during the day– it was suggested a piece of land by the Beeches.

Action – Philippa to have discussion with Town Council regarding a meeting to consider way forward on town centre master plan.

## 7. Updates

**Old Memorial Hospital** – a pre app application meeting has been held awaiting formal response from planning. We need to stress it is phase I of the overall scheme for redevelopment of the site and will provide for short term/ decant extra car parking spaces. We need to confirm the air raid shelter and cottages will remain, the plaque on the front of the building will have a suitable new home, along with a new brass plaque from a war memorial conservation society and the proposal for the future relocation of the staircase. A stakeholder meeting in January will be arranged.

**Waterloo Car Park** – a pre app planning meeting will be held next week.

**Atkins Report** – this is due today but will not include demand from housing yet to be built nor will it include the upheaval caused from car parks being upgraded.

**Carter Jonas Report** – Carter Jonas were waiting for information on maintenance costs and parking income prior to finalising report. This has now been provided and reports for Forum and Brewery to be completed shortly.

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## 8. Website

Bob has redesigned the website to make it more user friendly. Philippa suggested there is a summary of the achievements of the Board and that the frequently asked questions is now condensed. Bob has sent out 2 press releases, will do a draft one for free after 3 parking and there is a double page spread about the work of the parking board in this month's Cotswold News.

## 9. AOB

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Mark MacKenzie Charrington mentioned that he had spoken to Joyce Ward who said that the Market Place disabled parking spaces have disappeared. She said the

disabled parking spaces in the Forum Car Park are too far from the town to be able to carry any shopping back to a car.

Action : Contact Andrew Tubb at the town council re disabled parking

The date for the February meeting (9<sup>th</sup>) conflicts with another meeting for Chris Hancock. Meeting to be rearranged, but not on 8<sup>th</sup> February.

**The date of the next meeting is Thursday 12 January 9:15 Council Chamber.**