

Cirencester Parking Demand Project Board

Meeting notes 10 October 2016

Please note these notes are available to the public except any sections shown in yellow which must remain confidential.

Attendees: Councillors: Mark Harris, (Chairman), Chris Hancock and Jenny Forde, Claire Locke, Christine Cushway, Christine Gore, Bob McNally and Helen Argo (note taker)

1. Apologies: Cllrs: Nicholas Parsons and Mark MacKenzie-Charrington, Philippa Lowe and Bhavna Patel

2. Minutes of last meeting

The minutes of the meeting held on 19 September 2016 were approved.

Matters arising from the notes:

Cllr Mark Harris and Claire Locke updated the Board.

Claire Locke updated adoption of strategy for car parking distribution likely to go to either the November or January cabinet.

The monthly survey of the car parks will be conducted this week to record the daily/hourly usage – the new cycle racks will also be recorded at the same time.

Electric charging points. Two rapid 50 KW charging points were installed in Moreton in Marsh and the Beeches Car Park, Cirencester in the last year they have been used by 194 owners with the amount of use 100% more than anticipated. Although they are problematic to install and cost around £80,000 it was agreed they are well worth it and should be factored in to the build of future car parks.

Action: Bob McNally to write a press release on how well they have been received.

3. Updates

(i) Cabinet paper and printed proposals

Paper going to cabinet in October, the Parking Board is looking for a confidential agreement to progress these four sites:

- Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

- Beeches Car Park

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Beeches Car Park

Essential works to surface repairs and reline the car park.

Action: Bob McNally to write press release on the two deliverable sites.

(ii) Old Memorial Hospital

Christine Cushway reported that Carter Jonas' Pre-App application is ready to be submitted to planning as it will not show on the planning portal it was agreed that it will be mentioned on the Council's website. All the appropriate consultations have been sort and the listed staircase will be preserved but at this stage it is not known in what capacity.

(iii) Carter Jonas progress

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(iv) Atkins progress

Christine Cushway has sent all the background information for the parking demand review Atkins is preparing, a meeting is booked for early November to consolidate all the data. It is likely to show that there is more demand than originally thought.

- (v) • Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

(vi) Taxi provision

The night time taxi rank in the Brewery car park close to Tesco is up and running and Michelle Bignell is looking into the temporary use of Cricklade Street for the taxi drivers during the day until the Market Place is completed.

(vii) Options for Christmas

Christine Cushway contacted planning regarding the laws around providing short term spaces during this period. A field can be used for additional parking facilities but if the land is within the curtilage of a building it cannot be used for temporary parking. Therefore, the Rugby Club cannot be used and we do not want to jeopardise the possibility of future developments.

Christine Cushway to look into freeing up space at Trinity Road and at SJP during December and early January by encouraging staff to work from home.

(viii) Other Updates

Public Bicycles - Cllr Jenny Forde said that Sally Graff is meeting with Geoffrey Clifton Brown on Friday

Cllr Harris said the Town Council has two bikes at its disposal.

Off street parking - Cllr Mark Harris also mentioned he had been asked comment on a planning application within his ward, a property in Gloucester Street has applied for planning permission to create three parking spaces in its back garden with access on to Trafalgar Road. He suggested we explored the option of a policy for creating off street parking.

The Waterloo Car Park – TEP consultants are in the process of obtaining surveys and information to submit a pre-app for planning with a view to submitting a full application at a later date. The brief has significantly changed since they were first instructed.

4 Discussions with Retailers

The Town Council held a meeting for retailers last week. Between 40-50 retailers attended, they were briefed on the progress of the Market Place and the parking situation. They were also given the national statistics that show a monthly reduction from the same period the previous year (except in January 2016) in footfall to towns

and cities in the UK since April 2014. Retailers complained they were not being fully communicated with. Mark collected 230 email addresses from the retailers who would like regular updates. The next meeting will be on 14 November 2016.

5 Communications

Bob McNally reported that he is working on a new Cotswold News with its primary focus on parking. The first draft is due in two and a half weeks with it being signed off by the middle to November.

Bob suggested investing in further banners in the car parks similar to the ones used at the Phoenix Festival saying Cirencester is open for business. Lamppost banners were also discussed with the possible slogan "Keeping Cirencester open for business".

An emagazine similar to "Business Matters" for the parish councils is produced called "Parking Matters"

Advertising in Cirencester Scene.

Following the meeting with Kingshill School Bob received an email publically thanking the Parking Board for allowing the students to participate in the parking project.

They have offered to help with publicity in the future.

It was suggested we could promote the website justpark.com to encourage people to rent out their driveways.

6 Any other business

Cllr Harris has almost completed a leaflet showing how far it is to walk from the various car parks to the centre of town.

The date of the next meeting is Friday 11 November at 9:15, Council Chamber.