

Cirencester Parking Demand Project

Meeting notes 11th April 2016

Please note - these notes are available to the public except any sections shown in yellow which must remain confidential.

1. **Attendees:** Councillors Chris Hancock, Sue Jepson, Mark Harris, Nick Parsons and Jenny Forde and Christine Gore, Claire Locke, Christine Cushway, Philippa Lowe, Bhavna Patel

2. Minutes of last meeting

Most Actions arising dealt with in Agenda.

CH & CG met with SJP, SJP felt they were accommodating most people they employ through their CP & Hospital site. Won't fill new offices immediately, around 80% capacity at any one time. A lot of staff that will occupy new building are already in Cirencester - will move staff from other sites around the town and ease pressure on current building which is overcrowded. SJP have stated they do what they can to discourage staff parking in public car parks – they have staff registrations and can therefore react to complaints and get staff to move cars. Have around 50 bike spaces and showers in new offices. Have scheme to encourage car sharing. Interested in potential park and stride from Chesterton site or other area. SJP currently occupy Mead House which they would be giving up – we could explore taking on the car park at that site.

Pegasus report that CTC commissioned indicated that there is an inflow of 1700 people into Cirencester each day – need to reach people and encourage them into the shops. Could provide vouchers/loyalty cards to SJP and other businesses which they could give out to staff to encourage them to visit shops.

Watermoor school site – no feedback received to-date.

Engagement with CTC - no specific dialogue with CTC yet.

(5) Health and wellbeing promotion of walk/cycle to work - ACTION c/f- CG to speak to Diana Shelton's team & Cllr Sue Coakley. Also add in need to speak to Martin Conyers, Estate services manager at CTC.

Update on local plan –CL reported on discussions with David Halkyard & Chris Vickery in the Forward Planning team and explained that they need evidence of parking need to be able to include provisions for parking in the Local Plan. The parking team have been undertaking surveys and CL provided copies of data for Feb & March which shows very little capacity within the town.

Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.

ACTION – CL to contact GCC to seek deregulation on-street to increase parking.

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3. Cabinet paper

CC presented draft Cabinet paper seeking agreement to progress with marketing the Sheep Street (OMH), Old Station and Waterloo sites and submit applications for the demolition of the building on the Old Memorial Hospital Site. It highlights that Board would oversee this project. Need to appoint planning consultants to prepare application for demolition. English Heritage critical previously of plans to demolish but there were no plans for site then. Board agreed report which will go to Cabinet 14th April.

4. Decisions report

The following decisions relate to the decision paper circulated with the agenda:

a. Twin tracks approach/forum site

Concern that Police may delay decision or not see it through. Would therefore need to give Police long stop date by which they must agree or we will go out to market. Agree by end of August – would need to agree that we would get Forum site as part of agreement. Some concern about ability to select Police as partner without giving other interested parties an opportunity – advice on this can be sought from consultants.

b. Objectives

Need to add “affordable car parking” (affordable needs to be defined, could look at average within 30 mile radius).

Other Objectives agreed but this document is a work in progress.

c. Lots

Agreed sites would offered as separate Lots.

d. Leasehold/Freehold

Bid on basis of both lease and freehold – the preference is to maintain control.

e. Commercial Offering

Can consider all commercial opportunities, bidders will do their own market research to establish if there is sufficient demand for businesses.

f. Pre-application Planning Advice

Agreed planned approach to seeking pre-app advice once bids received but requesting that bidders seek their own specialist advice in making their submissions.

g. Coach Parking

Agreed coach drop off bays should be provided and would need to be part of requirements specified to bidders.

h. Consultation

Agreed there should be consultation with Police, Together Trust and Town Council.

5. Any Other Business

CL noted she met with the Civic Society but will update the Board at the next meeting.

Date of next meeting: 13th May at 9.15 a.m. in the Ermin Room.