

# Cirencester Parking Demand Project Board

## Meeting notes 12 January 2017

***Please note these notes are available to the public except any sections shown in yellow which must remain confidential.***

**Attendees:** Councillors: Cllr. Mark Harris, (Chairman), Cllr. Nick Parson, Cllr. Mark MacKenzie-Charrington, Cllr. Chris Hancock and Cllr. Jenny Forde, Officers:, Frank Wilson, Claire Locke, Christine Cushway, Philippa Lowe, Bob McNally and Marie Whiteman (note taker)

**1. Apologies:** Christine Gore and Bhavna Patel

### **2. Notes of last meeting**

The notes of the meeting held on 6<sup>th</sup> December were approved.

### **3. Pre – app advice and next steps (including consultation with neighbours) on**

#### **(a) Old Memorial Hospital site**

Formal responses have been received from the Planning officer and Historic England.

Key issues raised were as follows:

- *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.*
- If demolished it would create a larger open area with a view of the back of Tesco which would not be desirable
- We have to prove that we have looked at all other options
- Air raid shelter is an issue
- Civic Society is happy to move Air Raid shelter to another site
- Front of building is an issue as many people want it kept in situ

**Action: The Board agreed that we should work towards total demolition. A supplementary planning document needs to be pulled together. Claire, Christine and Philippa will meet outside of the meeting to discuss. Existing Consultants will be used as they have greater knowledge of the town.**

#### **(b) Waterloo**

A pre app meeting with Planners took place and they are supportive.

Key issues raised at the meeting were as follows:

- It is agreed that the Waterloo is the best place for a decked car park
- Good customer experience needs to be balanced with number of spaces
- Lighting system saying where spaces are available should be considered
- Design should be innovative
- Good opportunity for Architects – need to get an article in the press to attract Architects, especially local ones
- Different façade from different directions may be appropriate
- Maintenance issues i.e. large scale planting in design
- Environment Agency has concerns about flooding which will need to be addressed

A Business case will be taken to Cabinet and Council in February. If it isn't ready for February meetings a special Council will be arranged as it cannot wait until the May Council.

Consultants will be required to pull the Planning Application together. The preferred Consultants would be one ones that did the pre app advice.

Additional budget will be required for the Planning Application preparation.

Cllr. Forde said she would like to be able to announce publically where we are in the next couple of weeks.

**Action: The Board agreed that a Business Case should be taken to Cabinet and Council in February requesting funding to go ahead with the planning application for a decked car parking in the Waterloo Car Park. The Board agreed that a Press Release could be done saying same. The business case will include a timetable.**

#### **4. Atkins Parking Study update**

The Atkins Parking Study has been circulated to the Board; *Text has been deleted to protect confidential information relating to specific negotiations with site owners, site purchase and lease negotiations and financial data which cannot yet be made public.*

**The document needs legal status so that it can be adopted as an Appendix to the Parking Strategy.**

The issue of Operational Capacity in car parks was raised. This relates to the number of empty spaces needed to allow free flow of motorists leaving and entering spaces. If all spaces are occupied, so 100% capacity, there will be queuing

**Action: The Board agreed it should be set at 90% but will monitor and review.**

#### **5. Retail Study update**

Atkins is aware of the retail study and the crossover with CDC. The retail study and car parking documents complement each other.

#### **6. Stakeholder event in February**

**Action: Claire Locke and Cllr. Mark Harris will do a presentation to stakeholders in February and also to the residents and businesses in the Waterloo along the lines of the last one.**

## **7 Updates**

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Although this time of year is quiet the option of a park and ride may still be required when visitors start arriving in Spring/summer.

**Action: Claire and Christine will discuss**

## **8 Communications**

Bob McNally told the Board that the Christmas concessions had been well accepted.

**Action: Bob will check the P.R. on the continuation of free after 3.00p.m. in the Brewery and Forum car parks and speak to Claire about the minutes going on the Website**

## **9. Any Other Business**

### **Chesterton**

Money from the S106 may be available from the Chesterton development to help with parking.

**Action: The Board agreed to pursue this with BDL and other schemes in the Cotswolds. Atkins will be instructed to work up a proposal which the Planning Officer requires in the next month.**

**When the document is complete speak to the planners to see how they could use it for other developments.**